

DATE: March 23, 2004

TO: CITY CLERK

FROM: Neighborhood Watch
Concepcion Collins
3160 Queens Garden
El Paso, Texas 79936

CITY CLERK DEPARTMENT

2004 APR 1 AM 8 36

Telephone No. (915) 855-2923
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 6, 2004

Item should read as follows:

The Neighborhood Watch to block off 3100 block of Queens Garden at Arrambide on April 10, 2004 from 6:00 p.m. to 9:30 p.m. for a block party. Approximately 30 persons will take part and 30 spectators are anticipated. "Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request includes permission to use amplification (2 speakers, 1 microphone, and 1 amplifier) (District 5) [Concepcion Collins]

SPECIAL INSTRUCTIONS:

PERMIT # 04-023

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Neighborhood Watch
Concepcion Collins

(Person/Organization)

Contact Person:

Name

Concepcion Collins

Between 8:00 AM - 5:00 PM

2. Type of Event:

Neighborhood watch block party

(Moving)

☐ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☒ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

April 10, 2004

Total Time of Event:

from 6:00pm to 9:30pm.
(Time) (Time)

Time in which police traffic control services will be needed:

from _____ to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/6

0408105-2 03/23/2004 001 24
MISC - MISCELLANEOUS TEMP USE OF PUBLIC
\$15.75

4. Approximate number of participants:

30 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 30

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

BLOCK OFF 3100 BLOCK OF QUEENS
GARDEN CIRCLE

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

2 SPEAKERS, 1 MICROPHONE, 1 AMPLIFIER

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

VOLUNTEERS

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Carnefina Collins
Signature of Applicant

3/22/04
Date

For _____
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: NEIGHBORHOOD WATCH BLOCK PARTY

\$15.75 Fee Paid: 0408105-2 03/23/2004 001 24
\$21.00

City Council Hearing: APRIL 6, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: NEIGHBORHOOD WATCH BLOCK PARTY

LOCATION: BLOCK OFF 3100 BLOCK OF QUEENS GARDEN

DATE OF EVENT: APRIL 10, 2004 FROM 6:00 P.M. TO 9:30 P.M.

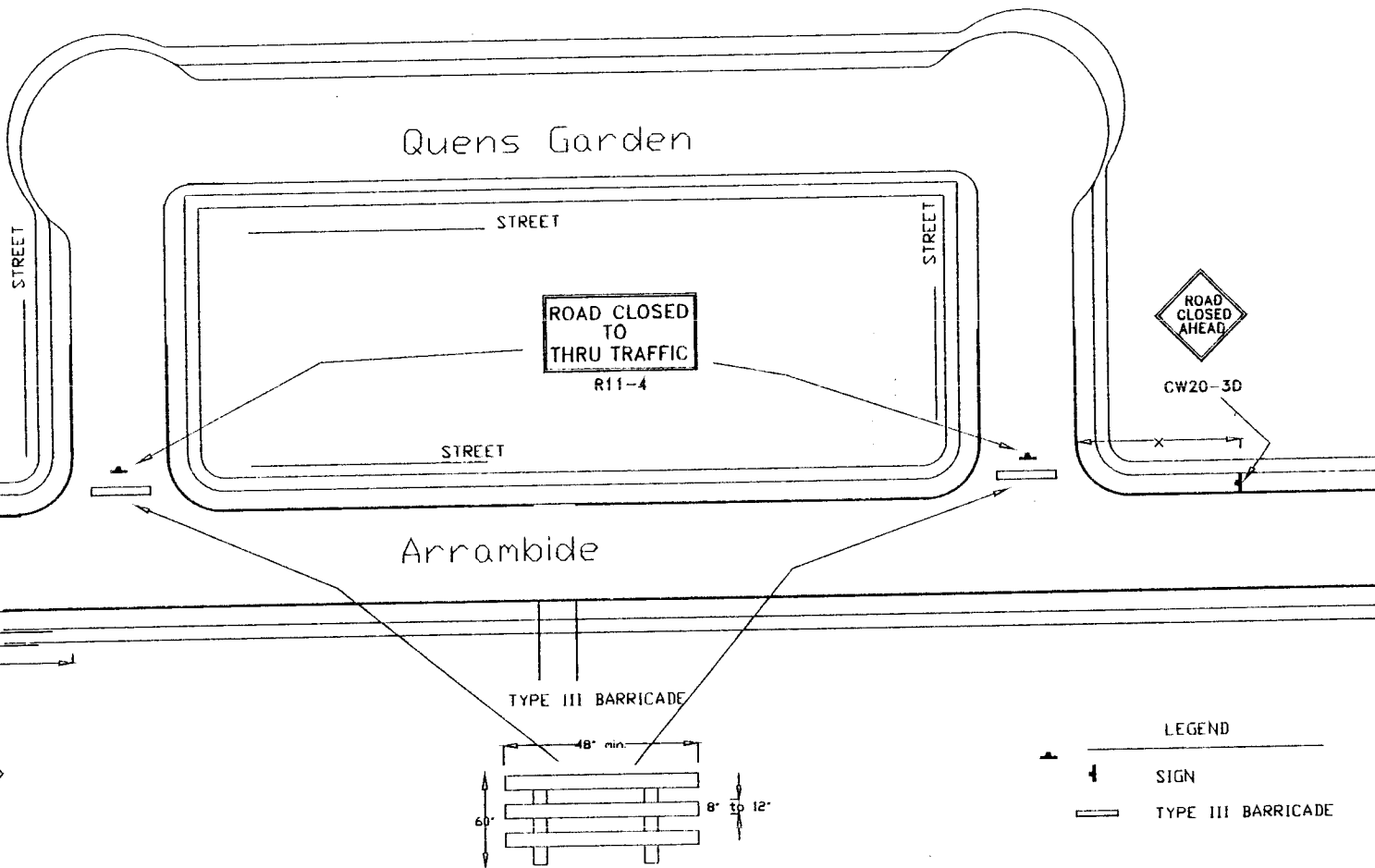
City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

TRAFFIC CONTROL PLAN
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 4/10/04
TIME: 6:30 PM - 9:30 PM
BY: [Signature] DATE: 3/23/04
ENGINEERING TRAFFIC DIVISION



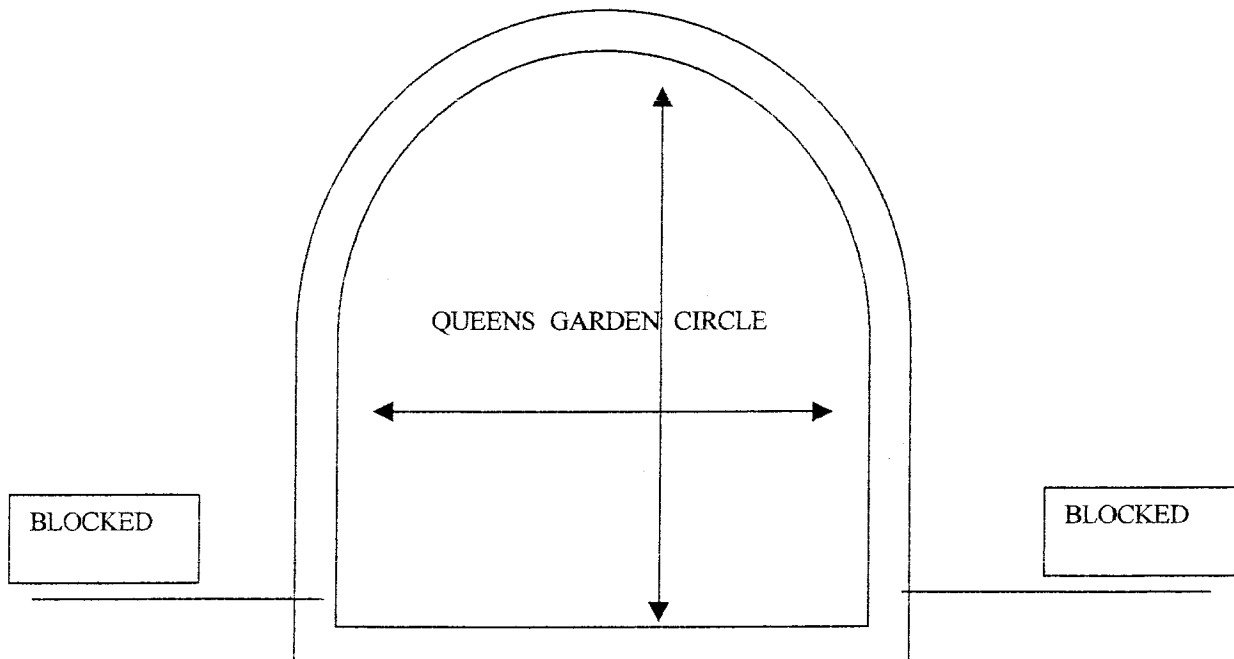
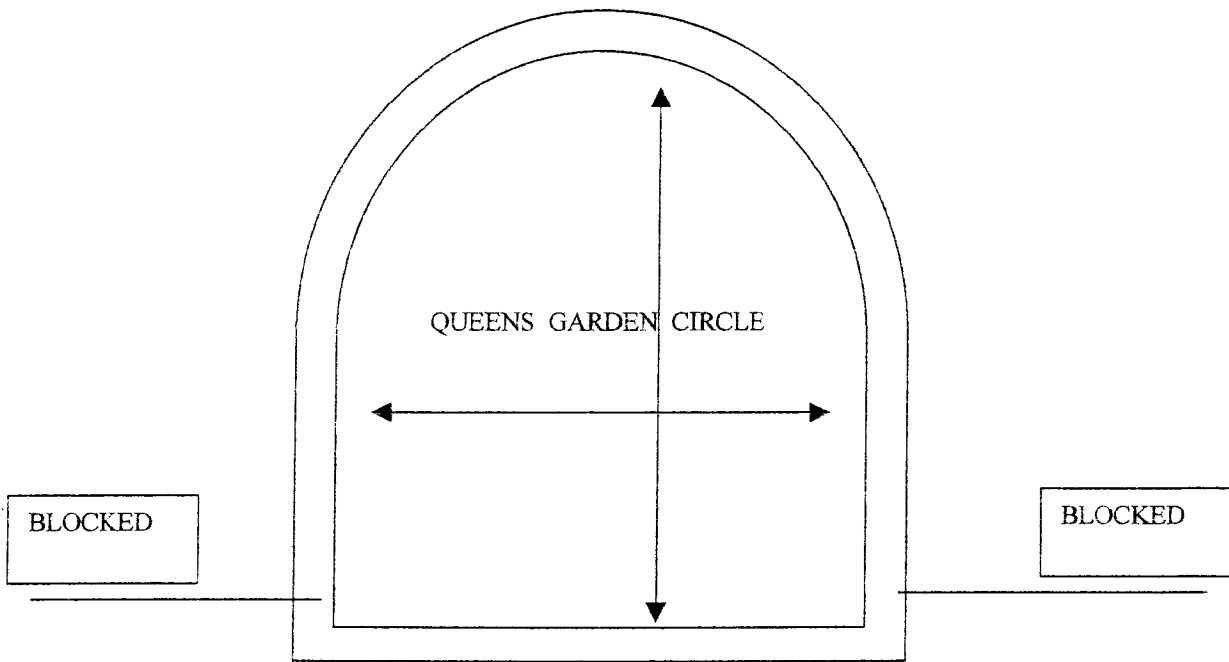
ROAD CLOSED AHEAD
CW20-30

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: Concepcion Coffins
ADDRESS: 3160 Queens Garden Cir
TELEPHONE: 855-2923
DATE OF CLOSURE: 4-10-04

ENGINEER'S SEAL
PROJECT NAME: TRAFFIC CONTROL PLAN
SCALE: AS SHOWN
TYPICAL STREET CLOSURE
NEIGHBORHOOD BLOCK PARTY
CITY OF EL PASO
ENGINEERING
SHEET TITLE
SHEET



March 16, 2004

I Dez Madero agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Monica Baker agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Gabrielle agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I ALR agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I John L. ... agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Key, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Maria P. Lorne, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Carmen Caro, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Picard, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Rash Mungali, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Roger Chavez III, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Ricardo, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Kevin JANA CHASE II, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Sandra Salas, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

I Bernie Ramirez, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

I Omar Varela agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

I Solares Aranda agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

I Hugo Baez agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

I Shino agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm

I [Signature] agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

March 16, 2004

Maggie Sals, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Colleen C. O'Leary, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

H. Quintero, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

David J. ..., agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

March 16, 2004

Laura Romero, agree to the closure of Queens Garden Circle for
the Neighborhood Watch Block Party.

I M. J. L. S. J. L. S. J. L. S. agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

I _____ agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

I _____ agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

I _____ agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm

I _____ agree to the blockage of Queens Garden Circle for a Neighborhood Watch
block party, which will be held from 6:30pm until 9:30pm.

Norma Chapman

Lorina Bualle

Rosa d. Quintana

Elisabet E.

James d. Collins

JESUS R. GUTIERREZ.

Connie Coole

Guette Rojas

Carlos Hoya

Carmen Moreno

Angie Randolph

Ana Lara.

Jorge Enciso

W E Munoz

Norma Rodriguez

Isabella Vance

Rosa Luna

Mar. 23. 2004 1:56PM CITY OF EL PASO

No. 4789 P. 5/14

For Office Use Only

Event: NEIGHBORHOOD WATCH BLOCK PARTY\$15.75 Fee Paid: 0408105-2 03/23/2004 001 24

\$21.00

City Council Hearing: APRIL 6, 2004

Copy to:

☒ Police Department☒ Fire Department *MRP*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☐ Street Department☐ Civic Center

Comments:

PERMITEVENT: NEIGHBORHOOD WATCH BLOCK PARTYLOCATION BLOCK OFF 3100 BLOCK OF QUEENS GARDENDATE OF EVENT: APRIL 10, 2004 FROM 6:00 P.M. TO 9:30 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Mar. 23. 2004 1:58PM

CITY OF EL PASO

No. 4790 P. 5/14

For Office Use Only

Event: NEIGHBORHOOD WATCH BLOCK PARTY\$15.75 Fee Paid: 0408105-2 03/23/2004 001 24

\$21.00

City Council Hearing: APRIL 6, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

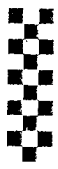
*Sun Metro has no objection
to the block party.*

L. Lujan 3/22/04

PERMITEVENT: NEIGHBORHOOD WATCH BLOCK PARTYLOCATION BLOCK OFF 3100 BLOCK OF QUEENS GARDENDATE OF EVENT: APRIL 10, 2004 FROM 6:00 P.M. TO 9:30 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: NEIGHBORHOOD WATCH BLOCK PARTY

\$15.75 Fee Paid: 0408105-2 03/23/2004 001 24

\$21.00

City Council Hearing: APRIL 6, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

Traffic Has No Objection To Proposed
Event. Traffic Control AS PER
APPROVED PLAN.
C. J.
3/25/04

PERMIT

EVENT: NEIGHBORHOOD WATCH BLOCK PARTY

LOCATION BLOCK OFF 3100 BLOCK OF QUEENS GARDEN

DATE OF EVENT: APRIL 10, 2004 FROM 6:00 P.M. TO 9:30 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: NEIGHBORHOOD WATCH BLOCK PARTY

☐ Fee Paid: 0408105-2 03/23/2004 001 24

Date

City Council Hearing: APRIL 6, 2004

Date

Copy To:

☒ Police Department
☐ Fire Department
☐ Sun Metro
☒ Parks Department

☐ Traffic & Trans. Dept.
☐ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

04-023

PERMIT

EVENT NEIGHBORHOOD WATCH BLOCK PARTY

LOCATION: BLOCK OFF 3100 BLOCK OF QUEENS GARDEN

DATE OF EVENT: APRIL 10, 2004 FROM 6:00 PM TO 9:30 PM

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR



THIS IS NOT A PERMIT

March 25, 2004

Neighborhood Watch
Concepcion Collins
3160 Queens Garden
El Paso, Texas 79936

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL. THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, APRIL 6, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

REQUEST:

The Neighborhood Watch to block off 3100 block of Queens Garden at Arrambide on April 10, 2004 from 6:00 p.m. to 9:30 p.m. for a block party. Approximately 30 persons will take part and 30 spectators are anticipated. "Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request includes permission to use amplification (2 speakers, 1 microphone, and 1 amplifier) (District 5) [Concepcion Collins] Permit No. 04-023

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTION WITH THIS EVENT. THE DEPARTMENT WILL MONITOR THE EVENT AS NECESSARY WITH THE DISTRICT CAR. THERE WILL BE NO COST TO CITY OR APPLICANT. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8